

**REQUEST FOR BIDS  
MILLING AND RESURFACING  
CITY OF TENNILLE**

**General**

The City of Tennille is seeking a qualified Contractor to provide milling and resurfacing services.

The City has identified three streets that will be a part of this project:

- **East 1<sup>st</sup> Ave** is 0.469 miles. From S. Main Street to 5<sup>th</sup> Street, the Contractor will overlay with 1.5" of asphalt pavement.
- **MLK Blvd** is 0.1466 miles. From Matthews Road to W. Church Street, the Contractor will overlay with 1.5" of asphalt pavement.
- **Zeta Street** is 0.3345 miles. From W. South Central Ave. to Zeta Street Cemetery, the Contractor will overlay with 1.5" of asphalt pavement.

**Statement of Intent**

It is the intention of the City to resurface three streets.

**Scope of Work**

The Contractor agrees to furnish all the labor, tools, materials and equipment necessary to complete in every detail the street resurfacing in strict accordance with the contract documents.

LUMP SUM: The Contractor shall provide to the City of Tennille a lump sum price for the completion of each street. The City at their discretion may choose to award a bid based on the amount for individual streets or as a total.

PAYMENT: The Contractor shall be entitled to one final payment only. Before any payment is made, the Contractor shall furnish to the City a complete itemized bill. Final payment will be made within thirty (30) days after the completion of the work and acceptance of the work by the City. Final payment shall not relieve the Contractor of responsibility for faulty materials or workmanship, and he shall remedy any defects due thereto and pay for any damages to other work resulting there from which shall appear for a period of one year from the date of final acceptance.

RESERVATION OF RIGHTS: The City reserves the right to reject any or all bids, to waive any technicalities in the bid process, to award any bid or portion of a bid which is deemed to be the most advantageous to the City of Tennille and to make such investigations as are deemed necessary to determine the ability of the vendor to perform the services requested.

## SPECIFIC CONDITIONS

### 1 – CHANGES AND EXTRAS

The Owner may at any time by written order, and without notice to the sureties, make changes within the general scope of this contract. If any change causes an increase or decrease in the cost or time required for the performance of this contract, then an equitable adjustment shall be made in the contract price. Such cost may be adjusted in writing only, and must be signed by both Contractor and Owner. Likewise, any claim for extra charges by the Contractor must be agreed upon in writing by the Owner prior to beginning such work.

### 2 – INDEMNIFICATION AND INSURANCE

The Contractor agrees that he shall and will indemnify, hold harmless and defend the Owner, his agents, servants and employees from and against any and all losses, damages (by judgment or settlement), charges and expenses (including reasonable attorney's fees) which they or any one or more of them may incur or sustain by reason of any claims or causes of action for personal injury or injuries, including death, to any person or persons whosoever (including the officers, agents, servants or employees of the Contractor or of any subcontractor) including but not limited to such claims or causes of action arising out of, or in any way connected with, or occasioned by the work performed by the Contractor or subcontractors, their respective agents, servants or employees under or pursuant to this contract.

Without limiting his liability under this contract, the Contractor shall procure and maintain at his expense during the life of this contract insurance of the types and in the minimum amounts stated below:

1. Workmen's Compensation Insurance in full compliance with the Workmen's Compensation laws of the State of Georgia.
2. Comprehensive General Liability
  - Bodily injury, including death                 \$1,000,000 per person
  - \$1,000,000 each occurrence
  - Property Damage   \$1,000,000 each occurrence
  - \$2,000,000 aggregate
3. Comprehensive Automobile Liability
  - Bodily injury, including death                 \$1,000,000 per person
  - \$1,000,000 each occurrence
  - Property Damage   \$1,000,000 each occurrence

Said insurance shall be written by a company or companies licensed to do business in the State of Georgia and satisfactory to the Owner. Before commencing any work hereunder, certificates evidencing the maintenance of such insurance shall be furnished to the Owner and shall contain the following statement:

Insurance evidenced by this certificate will not be canceled or altered except 10 days after receipt by the City of Tennille, Georgia of written notice thereof.

Contractors shall not subcontract the performance of any part of the work without requiring the subcontractor to procure and maintain insurance in the forms and amounts approved by the Owner, and likewise said subcontractors shall pay wages specified by the Georgia Department of Labor.

### 3 – CONTRACTOR’S RESPONSIBILITY

Nothing in these specifications shall be construed as placing the work under the specific direction or control of the Owner or relieving the Contractor from his liability as an independent Contractor and, as such, he shall be solely responsible for the method, manner and means by which he shall perform his work, including, but not limited to supervision and control of his own personnel and scheduling of the work required to insure its proper and timely performance and he shall exercise due care to prevent bodily injury and damage to property in the prosecution of the work.

Until the work is accepted, it shall be in the custody and under the charge and care of the Contractor, and he shall take every necessary precaution against injury or damage to the work by the action of all the elements, or from any other cause whatsoever. The Contractor shall restore and make good at his own expense all injuries or damages to any portion of the work before its completion and acceptance. Issuance of any estimate or partial payment to the Contractor for any part of work done will not be considered as final acceptance of any work.

The Contractor agrees to assume and shall have full and sole responsibility for compliance with all Federal, State or Municipal laws and regulations in any manner affecting the work to be performed by the Contractor or subcontractors.

### 4 – PROSECUTION OF WORK

The Contractor shall give his personal attention to the work while in progress and shall provide a competent and reliable superintendent at all times who shall have full authority to act for him. That superintendent’s name and phone number shall be furnished to the City prior to the start of any work.

Any discrepancies or questions pertaining to the extent of the work shall be submitted immediately to the Public Works Director.

### 5 – WORKING CONDITION

The Contractor will not work on or keep his equipment on any private property without the permission of the property Owner involved. The Contractor, during the construction period may leave his rollers, paver, and other essential equipment on adjacent streets as long as no private driveways are blocked and all equipment is marked with reflective barricades. The Contractor shall be responsible for damages to any private property including trees, curbs, mailboxes, private yards and street signs. The Contractor shall not prime or resurface over any mud, dirt, paper or rock. All heavy accumulations shall be removed by the Contractor at his expense. No asphalt shall be placed in the rain or when the temperature is below 60°F.

### 7 – MILLING

Major milling work shall be done with a self-propelled grinding machine capable of removing approximately 6 ft. of asphalt in a single pass at a depth ranging from 1 to 2 inches. Unless otherwise noted, all milling shall be

done to an average depth of 1 ½ inches. At adjoining concrete curbs, at least 1 ¼ inches of concrete shall be visible after milling is complete. All millings must be removed immediately from the pavement and must not be allowed to remain on the street more than 1 hour. Care must be taken to avoid damaging manhole lids, water and gas valves, etc. As such, some chipping by use of a jackhammer may be required. The areas milled will not be the exact same as the areas overlaid.

At all street ends, a vertical butt joint 6' or 12' wide shall be cut to provide a smooth transition to the original pavement.

Millings shall be hauled away by the Contractor to a site acceptable and approved by City in advance. Payment includes all hauling, sweeping, and chipping of the millings.

#### 9 – SWEEPING

All surfaces to be overlaid shall be swept clean after the milling and again immediately prior to the placement of the final asphalt surface. Sweeping shall include the removal of mud, dirt, rocks, debris, and may require scraping. The sweeping must pick up the debris from the surface and not merely blow it into adjacent yards. The cost for sweeping shall be included in the lump sum.

#### 10 – MANHOLE/WATER VALVE ADJUSTMENTS

Manholes, water valves, street grates, and other boxes in the existing pavement shall be chipped around to provide room for a 1 ½ inch thick overlay. When this work is done the existing lids and covers must be cleaned of any asphalt, tar, or gravel so that an even final surface is created. This work must be done simultaneous with the paving operations.

#### 11 – TRAFFIC

Local traffic shall be able to use all streets during the reconstruction process. All private entrances shall be passable. The Contractor shall schedule his work to minimize hazards and delays, and shall take every possible effort to promote safety. Signs, barricades and flagmen shall be utilized to protect the traveling public and to prevent damage to their vehicles. The minimum number of signs shall include one for each direction of travel on each street. The signs must indicate the following:

Road Construction Ahead  
One Lane Road  
Flagman Ahead

All signs shall conform to MUTCD and be at least 30 inches in size, properly located in advance of the work and in good overall condition. No work shall commence until the appropriate signs are in place.

#### **Required Insurance and Documentation**

1. **W-9 Form** – Please complete attached form, check appropriate box, fill in Social Security Number or Employer Identification Number, Sign and Date.
2. **Notarized E-Verify Contractor Affidavit** – Please complete attached form. (To enroll in e-verify, you may visit the website [www.uscis.gov/everify](http://www.uscis.gov/everify).)

3. **Notarized SAVE Affidavit** – Please complete attached form.
4. **Occupational Tax Certificate**
5. **General Public Liability and Property Damage Insurance Certificate** with a limit of liability of not less than \$1,000,000.
6. **Worker’s Compensation Proof of Insurance** – For more than three employees.

## **Bids**

Deadline to submit bids will be **FRIDAY, APRIL 30, 2021 at 3:00 PM.** the bid opening will take place at the Council Meeting on **Monday, May 3, 2021 at 6:00 PM.** – City Hall, 106 Park Street, Tennille, GA.

All bids must be submitted in a sealed envelope clearly marked **“RESURFACING PROJECT”**  
(If you are shipping your sealed bid, the shipping envelope must also be clearly marked.)

Bids should be mailed or delivered to:

City of Tennille  
Stacie Jordan  
Resurfacing Bid  
P.O. Box 145  
106 Park St.  
Tennille, GA 31089

Any bids received after the deadline shall be null and void. The City will reserve the right to accept or reject any and all bids.

## **Addendums**

Questions will be answered and responded to until April 29, 2021. You may submit any question to [sjordan@tennille-ga.gov](mailto:sjordan@tennille-ga.gov).



**BID FORM  
MILLING AND RESURFACING  
PUBLIC WORKS DEPARTMENT**

Return Date: **3:00 PM, Friday, April 30, 2021**

Return to: City of Tennille  
Attn: Stacie Jordan  
106 Park Street  
Tennille, GA 31089

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East First Ave. Bid Amount \$ \_\_\_\_\_

MLK Blvd. Bid Amount \$ \_\_\_\_\_

Zeta Street Bid Amount \$ \_\_\_\_\_

**TOTAL \$ \_\_\_\_\_**

**ALL BID FORMS SHOULD INCLUDE THE FOLLOWING INFORMATION:**

Company Submitting Bid: \_\_\_\_\_

Company Address: \_\_\_\_\_

Company Phone No: \_\_\_\_\_ Company Fax No. \_\_\_\_\_

Authorized Representative: \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Print Name and Title \_\_\_\_\_ Phone: \_\_\_\_\_

**Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of the City of Sandersville has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

\_\_\_\_\_  
Federal Work Authorization User Identification Number

\_\_\_\_\_  
Date of Authorization

\_\_\_\_\_  
Name of Contractor

\_\_\_\_\_  
Name of Project

City of Tennille

\_\_\_\_\_  
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, \_\_\_\_, 201\_\_ in \_\_\_\_\_(city), \_\_\_\_\_(state).

\_\_\_\_\_  
Signature of Authorized Officer or Agent

\_\_\_\_\_  
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME  
ON THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 201\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

My Commission Expires:  
  
\_\_\_\_\_

## Request for Taxpayer Identification Number and Certification

**Give Form to the  
requester. Do not  
send to the IRS.**

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.		
	2 Business name/disregarded entity name, if different from above		
	3 Check appropriate box for federal tax classification; check only <b>one</b> of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <b>Note.</b> For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶ _____		4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
	5 Address (number, street, and apt. or suite no.)		Requester's name and address (optional)
	6 City, state, and ZIP code		
	7 List account number(s) here (optional)		

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

<b>Social security number</b>									
or									
<b>Employer identification number</b>									

### Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

**Sign Here**

Signature of U.S. person ▶

Date ▶

### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at [www.irs.gov/fw9](http://www.irs.gov/fw9).

#### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.*

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.